

Lake City Council Proceedings 8.06.24

**Lake City Council Proceedings, Monday, August 5, 2024**  
These minutes are as recorded by the City Administrator/Clerk and are subject to Council approval at the next regular Council meeting.  
The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Schleisman. The following Council members were present: Gorden, Daniel, Wilson, and Bruns. Vogt was absent. CA Matthews, Public Works Director Janssen, Community Building Manager Streeter-Halvorsen, and Chief of Police Schaffer were also in attendance.  
**Consent Agenda:** Daniel motioned to approve the consent agenda consisting of the following:  
Agenda  
Minutes: From the July 15, 2024 Regular Meeting  
Top of Iowa Lucky Wife Special Class C Retail Alcohol License  
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Summary List of Claims  
Seconded by Gorden. All Ayes. Nays-None. MC.  
**Public Hearing:** None Scheduled.  
**Citizens to Address the Council:**  
Jeanne Devine addressed Council and requested that money be set aside for beautification for matters such as flags. She requested American Flags for holidays be placed on poles entering and exiting town to honor our country. Councilperson Bruns requested CA Matthews look at including this in the budget for next year. Councilperson Gorden noted that per law if American flags were used they would need to be lit during the night. A company from Sioux City that deals in flags and banners was recommended and CA Matthews was directed to contact them. Mayor Schleisman directed CA Matthews to add Flags for Our Town to the next Council meeting for August 19, 2024.  
Tyler Johnston addressed Council about the denied road vacate request he had submitted and was denied. He requested that Council reconsider the decision. Mayor Schleisman indicated the city needs to not get into the precedence of vacating streets where the city has utility lines buried underneath. He indicated the decision of the city to not grant the road vacate request would stand.  
**Council Agenda:**  
Willie Building Permit Council discussed the matter and agreed that the building permit would be approved contingent upon an agreement being signed that the existing house on the property must be demolished or moved off the property within 12 months of construction being completed.  
9/15/2024 Road Closure: Washington Street and Corners of Lincoln Street to Center Street for the Fire Department Water Wars Event Council approved the road closure.  
Winter Request for a Light to be Added to the Pole of 6th Street and Jennings Ave Council discussed the road in question and noted at night time a light would be warranted to ensure safety. Bruns made a motion to approve the request. Seconded by Daniel. All Ayes. Nays-None. MC. The City will request Mid-American to install a light.  
Review/Approve Change Order #1 for the Pickleball Court Project with Daniel Construction Council reviewed the change order which contained minor, but essential equipment not in the initial bid. Bruns made a motion to approve it. Wilson seconded. Daniel abstained. All other remaining Councilpersons voted Aye. Nays-None. MC.  
Cruz Electric Lighting Assessment Proposal Council reviewed the proposal and discussed the matter with Cruz Lighting. The lighting proposal would improve lighting in several city locations including the Town Square and Lake City Library. Council asked how it could be funded and CA Matthews explained LOST funds could be used. Councilperson Wilson asked how this would impact LOST funds and CA Matthews indicated the net effect after rebates were received would be approximately \$16,000. The City will recoup its \$16,000 investment in improved lighting in just 4.6 years because it is anticipated the improved lighting will save the city \$3,477 in electricity expense each year going forward. Bruns motioned to approve the proposal. Seconded by Gorden. All Ayes. Nays-None. MC.  
Joint Discussion with Council and the Park Board Concerning the Bandstand Council and members of the Park Board discussed the matter. CA Matthews indicated that City Engineer Dave Sturm inspected the Bandstand. CA Matthews shared that our City Engineer found there were mild areas of rotten wood. A ballpark repair figure was given at \$50,000 to fully repair and restore the structure, but that structural engineers would be needed in order to ascertain the actual repair expense as it could be

less or more. Council requested that CA Matthews work with City Engineer Sturm to have structural engineers review the bandstand. CA Matthews did note that he was present with City Engineer during his inspection of the bandstand. He mentioned that if there were any safety issues that our City Engineer would have indicated it at that time; the public can safely continue to use the structure.  
Discussion: Tree Board Mayor Schleisman noted there was a need to add some new members on the Tree Board. Jeanne Devine indicated interest in joining the Tree Board and Mayor Schleisman directed CA Matthews to bring a Resolution to Council's next meeting to formalize her appointment. Mayor Schleisman shared that it was suggested that Councilperson Gorden join the Tree Board. Both Councilpersons Bruns and Daniel indicated they would be willing to step down as three members of Council cannot serve on the same board. After a brief discussion it was decided that Gorden would replace Bruns on the Tree Board.  
Review Annual Outstanding Debt Report CA Matthews indicated the City is making progress in paying down its debt. He explained the mandatory outstanding debt report that is submitted by the City to the State on an annual basis. He explained that we are on track to pay off the outstanding debt for the swimming pool in a few years.  
Discussion: Annual Sensus Support Contract CA Matthews indicated there was a need to get an annual support contract with Sensus so we can start getting updated software in our meter reader. He shared this is a problem because as new water meters are getting installed they are not being read by the water meter due to outdated software in our reader. Public Works Director Janssen indicated support for this. CA Matthews shared how the software and hardware in water meters continues to evolve and that we need to make sure our software in our reader continues to stay updated so we can run our water utility with best practices. CA Matthews reported that peer cities to Lake City had been contacted and asked if they had an annual support contract and all indicated they did and all expressed surprise the city did not. CA Matthews indicated updating our software with an annual support contract is a good business practice that will ensure the city's meter reader is able to communicate with all water meters. Bruns motioned to support the contract. Daniel Seconded. All Ayes. Nays-None. MC.  
Discussion: Bartender Wages CBM Streeter-Halvorsen reported to Council the prevailing wages for bartenders and that our wages were not competitive. Council discussed the matter. Daniel motioned to approve raising the bartender wage to \$15 per hour plus tips. Seconded by Wilson. All Ayes. Nays-None. MC.  
Discussion with the Community Building Advisory Board: Set Fees per City provided Bartenders for Charity, Basic, and Auditorium Users of the Community Building The matter was briefly discussed. It was decided that the city would charge \$20 per hour per bartender to ensure all overhead plus wages are covered when the city supplies a bartender to an event held at the Community Building for Charity, Basic, and Auditorium users of the Community Building. Motion by Daniel to approve a \$20 fee per hour per bartender. Seconded by Wilson. All Ayes. Nays-None. MC.  
Discussion: Garrett Ortner Contract Proposal Council asked CA Matthews if this needed to be competitively bid out and he indicated it was significantly under the threshold required by law. Council noted the consensus was that Mr. Ortner's work quality is good. Daniel motioned to approve a 3-year contract with Garrett Ortner for 3 years to provide lawn care services for the Cemetery and Goins Park at the terms of \$12,000 per year. Seconded by Gorden. All Ayes. Nays-None. MC.  
Discussion: Catalyst Grant REP Council reviewed the grant and discussed the matter with CA Matthews. Council directed CA Matthews to advertise the grant opportunity.  
Resolution 2024-47: Appoint the Calhoun County Phoenix as the Official Newspaper of the City of Lake City for the Remainder of 2024 Daniel motioned to approve the Resolution. Seconded by Gorden. Roll Call Vote: Ayes: Gorden, Bruns, Daniel, Wilson. Nays-None. Vogt Absent. MC.  
**City Administrator Discussion/Action Items:**  
Catalyst Grant Workshop Update: CA Matthews shared the Catalyst Grant Workshop on July 24, 2024 had been well attended and that several property owners had expressed interest in partnering with the city to pursue the grant.  
Tree Update: CA Matthews shared that all property owners with low-hanging trees over the street and sidewalk had been contacted and reminded of

the responsibility to trim all low hanging trees.  
Garbage Update: CA Matthews shared that a friendly reminder was posted on Facebook to remind residents of the existing ordinance on garbage and how it is to be stored in garbage cans. He also noted he shared this update with Carroll Broadcasting and it was posted in the newspaper all in an effort to reach everyone in our community regarding our existing ordinance on garbage.  
**Mayor Discussion/Action Items:**  
Chief of Police Schaffer noted we have received 9 applications for Police Officer. He also noted we will be holding an ordinance workshop with Denison on August 16 th . He noted the trial concerning code enforcement on the trailer park will be on August 13 th , but that these trials do tend to get moved. He noted that City Attorney Lauver would confirm the trial's date as it gets closer to the 13 th .  
Council directed CA Matthews to remind the garbage hauler to handle garbage cans with care.  
**Adjourn:** With no further business, Daniel motioned to adjourn the meeting. Seconded by Wilson. All Ayes. Nays-None. MC. The meeting adjourned at 6:52pm. The next scheduled regular meeting of Council will be Monday August 19, 2024 at 6pm.  
Mike Schleisman, Mayor Jacob Matthews, City Administrator/Clerk

Claims Report 07/16/2024 To 08/02/2024	Vendor Total
INFINITY TRUST	\$382.12
NICOLE BIXENSTINE	\$45.84
MOHR SAND & GRAVEL - CONCRETE	\$1,305.80
RIESBERG AUDIO AND DETAILING	\$112.50
SWEET THINGS	\$36.00
LEXIPOL LLC	\$3,719.46
WELLMARK	\$18,151.55
IA ONE CALL	\$40.70
ACCO UNLIMITED CORP	\$3,312.93
U.S. POSTAL SERVICE	\$267.30
NAPA AUTO PARTS	\$1,016.08
NORTHERN LIGHTS	\$797.65
TEAM LAB	\$263.50
ANATOMY IT	\$647.50
DSG - DAKOTA SUPPLY GROUP	\$1,460.98
TRI-TECH FORENSICS, INC.	\$93.07
MSA PROFESSIONAL SERVICES	\$1,223.50
IOWA LEAGUE OF CITIES	\$100.00
HEARTLAND BACKFLOW INC.	\$320.00
KEN'S PHONE STORE, LLC	\$75.00
BOMGAARS SUPPLY	\$164.99
ACCESS SYSTEMS LEASING	\$564.60
THE OFFICE STOP	\$58.79
EMC NATIONAL LIFE COMPANY	\$85.25
AXON ENTERPRISE, INC.	\$5,678.87
ASHLEY THIESZEN	\$34.20
VESTIS	\$70.20
BRODART CO.	\$90.09
COLUMN SOFTWARE PBC	\$235.98
LAKE CITY HARDWARE, INC.	\$135.98
DANIEL CONSTRUCTION	\$28,982.18
IMWCA	\$1,021.00
M&S DAISY HAULING	\$10,999.00
PATTI DAISY	\$106.49
DANNETTE ELLIS	\$990.00
SNYDER & ASSOCIATES	\$1,440.00
CENTER POINT LARGE PRINT	\$50.34
KENDALL & TAMI HOLM	\$650.00
FUSEBOX MARKETING	\$539.00
CALHOUN CO. ECONOMIC DEVELOPME	\$2,596.50
BAKER & TAYLOR	\$1,111.06
CENGAGE LEARNING - GALE	\$654.06
VISA	\$1,165.85
IA SMALL ENGINE	\$745.66
MODERN MARKETING	\$339.44
LEVI ELLIS	\$410.00
CALHOUN CO. DEPT. OF HEALTH	\$445.00
MICHELLE JOHNSON	\$75.00
ADVANCED COMMUNICATION SERVICE	\$1,650.20
MORROW'S STANDARD SERVICE	\$690.50
WEBSTER-CALHOUN COOP	\$645.35
PAYROLL	\$58,103.71
EFTPS	\$14,520.52
STATE TAX	\$1,698.22
IPERS	\$7,990.98
Total	\$178,864.49

Calhoun Co. Ag. Extension District FY24	
<b>Calhoun County Agricultural Extension District Published Report - Operating 07/01/2023 to 6/30/2024</b>	
Beginning Balance and Receipts:	
Balance: July 1, 2023	
Total Balance: July 1, 2023	\$59,627.70
Receipts:	
Grant Revenue	\$2,118.81
Interest Revenue	\$555.24
Other Revenue	\$68,000.00
Program Fee Revenue	\$25,482.46
Property and Other Tax Revenue	\$281,756.85
Resale Revenue	\$2,357.76
Total Receipts:	\$380,271.12
Total Beginning Balance and Receipts:	\$439,898.82
Disbursements:	
Aatrix eFile System - Efile Expense	\$24.95
ABC Pest Control - Facility Expense	\$144.64
Access Systems Leasing - Equipment Expense	\$3,360.08
Adventureland - Program Fee Expense	\$63.62
Amazon.com - Grant Expense	\$1,284.97
American Income Life Insurance Co. - Program Fee Expense	\$47.00
Blair, Tiffany M. - Net Wages	\$364.86
Blanden Memorial Art Museum - Program Fee Expense	\$300.00
Blue Ribbon Pelham Waters - Supplies Expense	\$127.50
Bomgaars - Program Fee Expense	\$129.46
Brandi Peters - Program Fee Expense	\$35.00
Buchan, Jaimie - Program Fee Expense	\$747.67
Buena Vista County Extension - Professional Development Training Expense	\$45.00
Butler, Caitlyn - Net Wages and Travel	\$32,092.17
Butler, Jason - Program Fee Expense	\$600.00
Calhoun County Journal Herald - Advertising Expense	\$369.35
Calhoun County Reminder - Marketing Expense	\$866.50
Candoy Bilstad - Program Fee Expense	\$9.14
Card Service Center - Bank Charges, Fees, Interest Expense	\$38.60
Carroll Refuse Service - Facility Expense	\$476.57
Caseys - Meeting Expense	\$254.08
City of Rockwell City - Facility Expense	\$591.00
Clancy, Mary - Program Fee Expense	\$354.00
Clay County Extension - Program Fee Expense	\$10.00
Colin Johnson - Facility Expense	\$220.00
Deal, Shawn - Net Wages	\$202.23
Deal's Orchard - Program Fee Expense	\$262.90
Deluxe - Supplies Expense	\$130.03
Dennis Anderson - Facility Expense	\$18,000.00
Dollar General - Program Fee Expense	\$303.73
Dublin Bay Pub - Non-Tax Meals Expense	\$14.98
Faraway Stores- Meeting and Program Fee Expense	\$1,217.87
Farm News - Marketing Expense	\$40.00
First Advantage Background Services Corp. - Background Checks Expense	\$594.86
Gateway Hotel - Other Travel Expense	\$379.85
Gentry Hardware Inc. - Facility Expense	\$293.04
Glass, Brittany - Net Wages	\$256.03
Godfather's - Travel Expense	\$29.10
Graphic-Advocate - Memberships, Dues Expense	\$49.00
Greene County Extension - Program Fee Expense	\$234.00
Guthrie County Extension - Program Fee Expense	\$120.60
Highway 7 Market - Program Fee Expense	\$19.99
Hobby Lobby - Grant Expense	\$23.17
Ida Bowl - Non-Tax Meals Expense	\$20.19
Ida County Extension - Program Fee Expense	\$1,334.32
IMT Insurance - Insurance, Bond Expense	\$772.00
Iowa Extension Council Association - Memberships, Dues Expense	\$290.00
Iowa Public Employees Retirement - Retirement Plan	\$16,140.88
Iowa State Fair - Non-Fee Proj Act Expense	\$75.00
Iowa State University - Shared Support, Programs and Materials Expense	\$29,170.11
John Johnson - Facility Expense	\$482.37
Katie Burley - Program Fee Expense	\$100.00
Kevin Wuebker - Program Fee Expense	\$0.00
Kimmes - Program Fee Expense	\$43.24
Kinley Mims - Non-Fee Proj Act Expense	\$400.00
Las Flores - Meeting Expense	\$35.59
Lindsey DeWall - Program Fee Expense	\$78.06
Lock N Go Mini Storage - Non-Fee Proj Act Expense	\$53.50
Lukins, Krista - Net Wages	\$2,003.51
MAC Center - Program Fee Expense	\$250.00
Makerspaces - Program Fee Expense	\$47.77
Manson Hometown Grocer - Meeting Expense	\$14.25
Midamerican Energy - Facility Expense	\$1,323.28
Mims, Jill - Net Wages and Travel	\$20,324.90
Miniwanca Edu Center - Non-Fee Proj Act Expense	\$46.13
Niewoehner, Gabriella - Program Fee Expense	\$100.00
Notary.net - Professional Development Training Expense	\$22.90
Oberhelman, Abby - Program Fee Expense	\$75.00
Oberhelman, Allie - Program Fee Expense	\$75.00
Office of Auditor of State of Iowa - Audit Expense	\$1,254.00
O'Loughlin, Ellen L. - Net Wages	\$354.62
Opportunity Living - Grant Expense	\$2,418.81
Panda Express - Non-Tax Meals Expense	\$11.13
Parkside Flowers & Gifts - Program Fee Expense	\$301.46
Perfect Games - Program Fee Expense	\$220.00
Pet Supplies Plus - Program Fee Expense	\$1.46
Phillips 66 - Non-Tax Meals Expense	\$10.73
Progressive Agriculture Foundation - Program Fee Expense	\$75.00
Quill LLC - Supplies Expense	\$41.98
Rain Weiss - Program Fee Expense	\$250.00
RegistrationMax, LLC - Program Fee Expense	\$750.00
Rockwell City Chamber and Development - Memberships, Dues Expense	\$100.00
Rockwell City Swanson Hardware - Program Fee Expense	\$97.15
Ron Madison - Grant Expense	\$200.00
Sac County Extension - Marketing Expense	\$13.20
Sam's Club - Program Fee and Supplies Expense	\$1,466.79
Saxton, Oliver - Program Fee Expense	\$45.83
Saxton, Tara - Net Wages and Travel	\$30,476.21
Seven Oaks - Program Fee Expense	\$122.90
Sherwood Forest Farms - Program Fee Expense	\$3,510.80
Shop 4-H - Marketing Expense	\$122.90
Somers, Erin - Program Fee Expense	\$35.00
Squishy Circuit - Program Fee Expense	\$306.79
St. Paul's Lutheran Church - Non-Fee Proj Act Expense	\$100.00
Staples Direct - Supplies Expense	\$29.20
Studio Fusion - Program Fee Expense	\$240.00
Subway - Non-Tax Meals Expense	\$21.04
Taco Island - Non-Tax Meals Expense	\$13.41
Treasurer State of Iowa - Payroll Taxes	\$3,603.00
Trophies Plus, Inc. - Non-Fee Proj Act Expense	\$382.40
United Bank of Iowa - Bank Charges, Fees, Interest, and Debt Service Expense	\$69,143.46
United States Postal Service - Postage Expense	\$795.19
US DEPT Treasury - Payroll Taxes	\$22,102.67
V And S Variety - Program Fee Expense	\$89.72
Vanessa Solko - Program Fee Expense	\$267.54
Walmart - Non-Fee Proj Act Expense	\$413.60
Webb's - Program Fee Expense	\$81.00
Wedemeyer, Annette - Net Wages and Travel	\$2,300.35
Windstream IA Communications - Telecommunications Expense	\$3,808.06
Woods Super Market - Non-Fee Proj Act Expense	\$97.90
Wow Donuts - Marketing Expense	\$80.08
Wuebker, Sophia - Non-Fee Proj Act Expense	\$100
Total	\$284,540.59
Total Disbursements:	\$284,540.59
Net Balance: June 30, 2024	\$155,358.23
STATE OF IOWA - Calhoun County	
I, Denny Hammen, Chair, and I, Darcy Murley, Treasurer of the Calhoun County Agricultural Extension Council, being duly sworn on oath, state to the best of our knowledge and belief, that the items included in the foregoing Financial Report are true and correct statement of receipts and expenditures of the Calhoun County Agricultural Extension Fund.	
Denny Hammen, Chair	
Darcy Murley, Treasurer	

Probate: Martin D. Hildreth ESPR502712
<b>THE IOWA DISTRICT COURT FOR Calhoun COUNTY</b> <b>IN THE MATTER OF THE ESTATE OF</b> <b>Martin D. Hildreth, Deceased CASE NO. ESPR502712</b> <b>NOTICE OF PROOF OF WILL WITHOUT ADMINISTRATION</b> To All Persons Interested in the Estate of Martin D. Hildreth, Deceased, who died on or about on October 20, 2023: You are hereby notified that on July 26, 2024, the last will and testament of Martin D. Hildreth, deceased, bearing date of January 30, 2017, was admitted to probate in the above-named court and there will be no present administration of the estate. Any action to set aside the will must be brought in the district court of the county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred. Dated: July 26, 2024  Thomas J. Hildreth, Proponent 1002 High Street Rockwell City, Iowa 50579  Attorney for estate: Colin L. Hendricks, ICIS#: AT0013776 408 Fifth Street Rockwell City, IA 50579 clhendricks@kbhlaw.net
Published in The Graphic-Advocate on August 7, and 14, 2024

Estate of Doris Culver ESPR502701
<b>THE IOWA DISTRICT COURT IN AND FOR CALHOUN COUNTY</b> <b>IN THE MATTER OF THE ESTATE</b> <b>OF DORIS CULVER, Deceased</b> <b>CASE NO. ESPR502701</b> <b>NOTICE OF PROBATE OF WILL WITHOUT ADMINISTRATION</b> To All Persons Interested in the Estate of Doris Culver, Deceased, who died on or about on April 24, 2024: You are hereby notified that on May 17, 2024, the last will and testament of Doris Culver, deceased, bearing date of August 8, 2023, was admitted to probate in the above-named court and there will be no present administration of the estate. Any action to set aside the will must be brought in the district court of the county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred. Dated on May 31, 2024.  Lawrence Culver, Proponent 3439 290 th Street Somers, Iowa 50586  Attorney for estate: Colin L. Hendricks, ICIS#: AT0013776 408 Fifth Street Rockwell City, IA 50579 clhendricks@kbhlaw.net
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