RC MINUTES 1-3-23

JANUARY 3, 2023 5:30 P.M.

Mayor Heinlen called the meeting to order with the following members present: Fowler, Porter, Gentry, Fistler and Rokes.

Motion by Rokes, second by Fistler, to approve the agenda, unanimous.

Motion by Fistler, second by Fowler, to approve the consent agenda consisting of the December 19 minutes and bills as submitted, unanimous.

Motion by Rokes, second by Gentry, to approve the 5-year lease on the new John Deere loader, unanimous.

Motion by Gentry, second by Rokes, to have the Police Chief order a new car using state bid as the 2017 Durango is starting to fail, unanimous.

There was discussion on possibly purchasing a skid loader/blower and replacing one of the 20-year old plow trucks. The Council will discuss some bids as they come in.

Motion by Porter, second by Fistler, to approve advertising the Max Levy and set a date for the hearing, unanimous.

Motion by Rokes, second by Gentry, to approve payment of $6,500 to I & S group for engineering services on the Water Resource project, and $2,000 to Simmering-Cory, unanimous.

The Council thanked Phil Hammen, Public Works Supervisor and his Department for their hard work during the last snow storm.

Mayor Heinlen called for further business, and with none, motion by Gentry, second by Fowler to adjourn the meeting at 6:17PM, unanimous. Next meeting will be Tuesday, January 17, 2022 at 5:30 at City Hall.

Attest:
Phil R. Heinlen, Mayor
Kelly Smidt, City Clerk

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LAKE CITY COUNCIL PROCEEDINGS PUBLIC NOTICE

LAKE CITY COUNCIL PROCEEDINGS JANUARY 2, 2023

These minutes are as recorded by the City Administrator/Clerk and are subject to council approval at the next regular council meeting.

The City Council of Lake City, Iowa met in regular session at 5:03 pm with Mayor Pro Tem Gary Bellinghausen presiding and the following members present: Bellinghausen, Bruns, Daniel, Gorden, Wilson.

Motion by Daniel, second by Wilson to approve the consent agenda items consisting of the agenda, minutes from the December 19, 2022 regular meeting, and claims list,. All Ayes. MC.

The engineer with Calhoun/Sac County Engineers Office advised the council about the upcoming meeting regarding the Calhoun County Landfill. The City will need a representative.

The Landfill has been closed since 1992 and they are submitting to the DNR for an environmental covenant. Motion-Daniel, second-Bruns to approve Nick Gorden to be the city's representative. All Ayes. Nays-none. MC.

Council held discussion regarding pay increase for the job status change for Officer Steinborn to Assistant Police Chief. Motion-Wilson, second-Gorden to approve Resolution #2023-02 at the $.50 rate increase. Roll Call Vote: Ayes-Bellinghausen, Bruns, Daniel, Gorden, Wilson. Nays- none. MC.

Mayor Pro Tem Bellinghausen administered the Oath of Office to Tom Steinborn as Assistant Police Chief.

Motion-Daniel, second-Wilson to approve Resolution # 2021-01 – In Support Of The Creation Of The Heart Of Iowa Regional Housing Trusts Fund. Roll Call Vote: Ayes-Daniel, Wilson, Bellinghausen, Gorden, Bruns. Nays-none. MC.

Council held discussion regarding pay increase for Dannette Ellis for cleaning of the Community Building. Additional charges and deposits regarding cleaning after an event was also discussed.

Community Building Manager Winters will give council more information after the next 4 events. Motion-Gorden, second-Daniel to approve increasing the pay to $500 a month. All Ayes. Nays-none. MC.

Council discussed the letter from Windstream requesting payment for damage and information was given by the Public Works Supervisor regarding the history of the situation. Supervisor Hungate will get time specifics from Brice and his own records regarding the situation. Motion- Daniel, second-Bruns to direct Supervisor Hungate to work with CA to compose a letter to Windstream regarding the claim. All Ayes. Nays-none. MC.

CA brought council up to date on the judge's decision regarding the property at 400 N Garfield.

Motion-Wilson, second-Daniel to direct attorney to request a completion date by the judge. All Ayes. Nays-none. MC.

CA discussed the potential of having a plan review for businesses when requesting a building permit as well as the potential of rental property inspections. Motion-Daniel, second Bruns to approve hiring Perry Johnson for the plan review. All Ayes. Nays-none. MC. P&Z will have discussion at their next meeting regarding rental inspections and will make recommendations to the council.

CA presented information regarding the need for an LMI study to be done in order to get grants and funding for the Well 6 & 7 Project. Council tabled discussion pending additional information at the next meeting.

CA and council discussed budget and preparation for the 2023/24 fiscal year. The new police vehicle was discussed. The city has a grant for $37,500, with the city's share being $12,500, but there will be additional equipment purchases needed. Council gave direction to Chief Schaffer to start process of getting bids and information regarding availability.

CA discussed the budget process with the council and council was given budget worksheets. CA did not feel comfortable completing budget on her own since it has been 7 years. Motion-Bruns, second-Wilson to approve hiring C Kendall Consulting to work with council and CA regarding budget process.

Council Member Gorden inquired about franchise fees for cable/internet companies. CA recommended working with new CA on process, but will research information in the meantime.

Motion-Daniel, second-Bruns to adjourn the meeting at 5:54 pm. All Ayes. MC

The next council meeting is scheduled for January 16, 2023 at 5:00 p.m. in the City Hall Chambers.

Gary Bellinghausen, Mayor Pro Tem
Lee Vogt, Int. City Administrator

CLAIMS REPORT 01-03-2023 COUNCIL MEETING

VENDOR REFERENCE AMOUNT
ACCESS ADMIN COPIER LEASE $337.47
AXON ENTERPRISE, INC. ..... POLICE EQUIPMENT $2,679.92
BOMGAARS SUPPLY ..STREET / WATER SUPPLIES $891.92
CALHOUN COUNTY CLERK OF COURT COURT COSTS $107.50
CALHOUN TOWNSHIP .....FIRE EQUIPMENT RENTAL $1.00
COLLECTION SERVICES CENTER ..... CHILD SUPPORT $200.00
COMMUNITY OIL FLEET PROGRAM..... FUEL $1,989.27
CORNWELL, FRIDERES, MAHER ..... 2021 AUDIT $5,500.00
DAISY HAULING DEC 2022 - 669 ..... $11,373.00
EFTPS ..... FED/FICA TAX $8,405.70
DANNETTE ELLIS ..... CLEANING SERVICES $865.00

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CALHOUN COUNTY ZONING

PUBLIC NOTICE

A public hearing will be held at the Calhoun County Courthouse in the Wellness Room (416 4th St.-Rockwell City) on Monday, January 16th, 2023 at 9:00 AM. The public hearing will be for the Board of Adjustment to review a request for a Special Exception to build an Ag Warehouse located at 2670 Marshall Ave. Any person has a right to appear at this hearing to express any concerns to the application. If you have any questions, call our office at 712-297-8322.

If you cannot attend this hearing, you may comment prior to the hearing in writing to:

Mike Moeller
Calhoun Co. Zoning Administrator
416 4th Street Suite 7
Rockwell City, IA 50579

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CALHOUN COUNTY BOARD OF SUPERVISORS

BOARD OF SUPERVISORS CALHOUN COUNTY COURTHOUSE ROCKWELL CITY, IOWA TUESDAY, DECEMBER 27, 2022

The Board of Supervisors of Calhoun County met with the following members present: Becker, Legore and Jacobs.

Everyone present stood and said the Pledge of Allegiance.

Agenda additions: Mike Moeller, Planning and Zoning will not present his budget this week.

Motion by Jacobs seconded by Legore to approve the agenda with the above change. Ayes all. Motion carried.

The minutes of the last meeting were read. Motion by Legore seconded by Jacobs to approve the minutes. Ayes all. Motion carried.

Public Comments: Homer Martz was present to let the Board know he has an appointment to meet with the Governor to discuss his well situation.

Motion by Jacobs seconded by Legore to review the claims (checks 72793-72881), and bank drafts (DFT0002771-DFT0002787) and were allowed as endorsed. Ayes all. Motion carried.

No drainage claims were presented.

Tina Thomason, Clerk of Court swore in Scott Jacobs, District II Supervisor; Tina Meth Farrington, Calhoun County Attorney; Cathy Voith, Calhoun County Recorder; and Lori Erkenbrack, Calhoun County Treasurer.

Tina Meth Farrington, Calhoun County Attorney left the meeting.

Nick Buse, Calhoun/Sac County Engineer presented department updates and FY 23/24 budget requests. Mike Moeller, Assistant to the Engineer, Safety Officer/Zoning and Flood Plain Administrator was also present.

Tina Meth Farrington, Calhoun County Attorney returned.

Steven Heinlen, IT Director presented FY 23/24 budget requests.

Legore made motion seconded by Jacobs to approve Cassens Resolution 2022-32.

Ayes all. Motion carried.

RESOLUTION NO. 2022 - 32

APPROVING THE FINAL PLAT OF THE CASSENS ADDITION, A MINOR PLAT OF SUBDIVISION

Whereas, a final plat of the Cassens Addition to Calhoun County, Iowa has been filed for approval, a subdivision of real estate described as follows:

That portion of Lot 3 of Parcel A of Government Lot 1 of the Fractional Northwest Quarter (frl NW1/4) of Section 27, Township 89 North, Range 32 West of the 5 th P.M., Calhoun County, Iowa as shown on a Plat of Survey filed for record on September 28, 2012 as Instrument NO. 2012-1936 in the Calhoun County Recorder's Office and being more particularly described as follows: Beginning at the NW Corner of Lot 3 of Parcel A, as shown on a Plat of Survey filed for record on September 28, 2012 as Instrument No. 2012-1936 in the Calhoun County Recorder's Office; thence on an assumed bearing of S 88 34'51" E 728.14 feet along the North line S 00 11'49" W 182.00 feet along said centerline to the SE corner of said Lot 3 of Parcel A as shown on said Plat of Survey; thence leaving said centerline N 88 38'25" W 155.09 feet along the South line of said Lot 3 Parcel A; thence continuing along said South line N 88 38'25" W 227.42 feet to the SW corner of said Lot 3 of Parcel A, said point being also on the North line of Woodruff's Addition as shown on Instrument No. 2003-1714 in the Calhoun County Recorder's Office; thence N 61 01'26" W 394.24 feet along the North line of said Woodruff's Addition to the point of beginning. Said parcel contains 2.32 acres and subject to easements of record.

Whereas, said plat is accompanied by a certificate acknowledging that said subdivision is by, and with the free consent of the proprietors, and is accompanied by a certificate dedicating certain property to the public, as shown on the plat; and

Whereas, said plat and its attachments thereto have been found to conform to the ordinances and standards of the County and the Comprehensive Plan, as, amended, the other adopted plans of the County, and the requirements of state laws governing such plats; and Whereas, the Calhoun County Board of Supervisors and David Cassens agree that no building larger than 125' by 55', with no more than 2 living quarters and all setbacks will be at 25', will be built on lots retained by him or his successors.

Whereas, this resolution, though not passed at the same time that the Plat was approved, shall have the same force and effect as if it had been passed at the same time that the Plat was approved.

NOW, THEREFORE BE IT RESOLVED, by the Calhoun County, Iowa Board of Supervisors, that said plat is hereby approved. The Chair and the Auditor are hereby authorized to enter approval upon the final plat resolution.

Tina Meth Farrington, Calhoun County Attorney presented FY 23/24 budget requests. Tine left the meeting.

Rich Shinn, VA and GA Director presented FY 23/24 budget requests.

Terry Mogensen, Calhoun County Public Library Representative presented FY 23/24 budget requests. Denise Pohl and Laura Koons were also present.

Tina Meth Farrington, Calhoun County Attorney returned to the meeting.

Kerrie Hull, EMS Director presented EMS Report. Draft EMR Sponsor Agreement, corrections will be made, and it will be presented at a future meeting. First Responder Expectations and Agreement. Draft was ok. 2023 and 2024 Demo Ambulance Quote discussion-No decision made at this time, will seek additional quotes.

EMS Team Members presented an official letter on EMS operations. Also present were Heather Skinner, Linda Hammen, Stephanie Renze, Matt Byrne, Mike Anderson, Linda Rokes, Jim Rokes, Luke Winkelman, Chrissie Cook, Dave Anderson, Brad Gangestad, Hugh Cain and Eric Updegraff.

EMS Director Performance Evaluation with Kerrie Hull. Kerrie requested to stay in open session and did not have time to secure an attorney. Motion by Legore seconded by Jacobs to postpone the performance evaluation to 1-3-23 at 10:15

A.M. Ayes all. Motion carried.

Motion by Legore seconded by Jacobs to adjourn until Tuesday, January 3, 2023, at 9:00 A.M. for their organizational and next regularly scheduled meeting.

Ayes all. Motion carried.
Scott Becker, Chairman
Carl Legore, Vice Chairman
Scott Jacobs, Member
Robin D. Batz, Auditor

ALEXANDRIA KLUMPP ..... INSURANCE REFUND $1,025.00
AMANDA JOHNSON.... MILEAGE NOV 2022 ..... $165.00
AMERICAN AMBULANCE ASSOCIATION ..... EMS ANNUAL MEMBERSHIP $525.00
AUDITOR OF STATE CALHOUN CO ..... AUDIT FILING FEE FY 21/22 AUDIT $625.00
BARB RILEY .....MILEAGE NOV 2022 ..... $122.00
BECKY HILDRETH .....MILEAGE NOV 2022 ..... $354.50
BOILER INSPECTION SERVICE DOL SERV .....BOILER INSPECTION 121222 ..... $270.00
CALHOUN CO SHERIFF ..... WARRANT FEE NTA001289 ..... $196.25
CANON FINANCIAL SERVICES INC .....ATTORNEY COPIER LEASE DEC 22 ..... $151.00
CARD SERVICE CENTER ..... 99/AUDITOR/SHERIFF THRU 121622 ..... $935.44
CARDMEMBER SERVICE ..CONSERVATION 110222-120122 ..... $2,138.72
CHANGE HEALTHCARE .....PH CLAIMS PROCESSING.. $117.55
CHOICE 1 HEALTHCARE SERVICES .....EMS MEDICAL SUPPLIES $69.80
CHRIS FISTLER .....ATTORNEY FLASH DRIVE $11.64
CHRISTINA COOK .....MILEAGE 120422-121722 .....$57.10
CITY OF ROCKWELL CITY..... COSNERVATION QUONSET LAND RENT..... $600.00
CTS LANGUAGE LINK .....PH TRANSLATION SERVICES $13.57
COUNSEL SHERIFF .....COPIER 121522-011422 .....$39.54
DEPT OF HUMAN SERVICES .... JAUNARY 2023 GEMT $3,419.41
DIEBOLD INC TREASURER ..... SAFE MAINT 2023..... $383.52
DRIVERS LICENSE GUIDE COMPANY .....2023 ID CHECKING GUIDE $31.95
ED M FELD EQUIP CO INC ..... MAINT FIRE ALARM INSPECTION $1,142.57
ESRI GIS.. DESKTOP UPGRADE 030422-030323 .....$9,100.00
FALLON VAUBLE .....MILEAGE 120422-121722 .....$16.00
FARNHAMVILLE AMBULANCE SERVICE ..... MAY-SEPT 2022 PAYMENTS REIMBURSMENT $1,664.97
FOUR OAKS FAMILY/CHILDREN SERV ..... SHELTER CARE SERVICE NOV 22 15 DAYS $1,306.20
GAIL GLASNAPP .WELL SHOCK CHLORINATION $300.00
GALLS, LLC ..... SHERIFF CAMPAIGN HATS X4 .... $529.18
GOVERNMENT FORMS AND SUPPLIES .....MOTOR VEHICLE WINDOW ENVELOPES. $621.50
GSS INC ...SOUTH TOWER SITE WORK..... $7,950.00
HENRY M. ADKINS & SON, INC. 2023 UNISYN FIRMWARE & ANNUAL SOFTWARE ...$10,040.00
HOPKINS & HUEBNER, PC ...HR CONSULTING $1,710.00
IA DEPT OF TRANSP..... SFTY SPLY $465.24
IMWCA ADMINISTRATIVE SERVICES ....WRK COMP-ENG/6TH INSTALLMENT $4,998.00
INDEPENDENT SALT COMPANY..... 27.075 TONS SALT/ICE CNTRL-RC $1,970.83
INTEGRITY FREIGHT & LOGISTICS ..... DELIVERY/27.075 TONS SALT/ICE CNTRL-RC $2,576.25
IOWA DEPT OF NATURAL RESOURCES ....3 YEAR WILDLIFE SALVAGE PERMIT $30.00
IOWA PRISON INDUSTRIES ..... 232ND STREET SIGN $91.80
ISAC ..2023 ISAC NEW OFFICER SCHOOL 011822.....$125.00
ISAC HEALTH PREMIUMS ..... JANUARY 2023 HEALTH PREMIUMS $125,645.01
IT SAVVY LLC PH SCANNCERS/ WIRELESS HEADSETS $2,444.00
JACK PARISI .....MILEAGE 120422-121722 .....$14.00
JACOBSON ELECTRIC .. SOUTH TOWER ELECTRIC WORK $22,324.63
JAMIE WALLER ...MILEAGE NOV 2022..... $55.50
JARED CARLSON ..SFTY/STEEL TOED BOOTS $150.00
JOANN HENDRICKS ..... 1 WELL CLOSURE $500.00
JOLEEN SCHMIT MILEAGE NOV 2022 .....$128.50
KERRIE HULL ..... MILEAGE 120422-121722 .....$140.25
KINDRED HOSPICE ..... REFUND-INSURANCE PAID TWICE $153.46
KRISTI MCKENNA-RABE ..... MILEAGE NOV 2022 .....$162.00
KRISTIN VOGEL .MILEAGE NOV 2022 .....$285.50
LEGISLATIVE SERVICES AGENCY ....2023 IOWA CODE BOOKS $125.00
LINDA HAMMEN ..... CULLIGAN WATER 112222 .....$42.00
LITTLE JOE'S COMPUTERS ....CYBER CRIME COMPUTER EQUIP $3,220.00
LOFFLER ..... OVERAGES/ CANON-C3525I III $200.34
LOHRVILLE .....AMBULANCE SERVICE AMBULANCE REIMBURSEMENTS 050122-093022 .....$1,823.67
MATTHEW BYRNE ..... BOOTS-CLOTHING ALLOWANCE $145.00
MELISSA KINNEY .....MILEAGE NOV 2022 .....$15.00
MID AMERICA PUBLISHING CORP .....BOS MINUTES NOV 2022 .....$564.31
MIDAMERICAN ENERGY COURTHOUSE ELECTRIC/GAS 110822-120922 .....$6,435.02
MOHR SAND, GRAVEL & CONST, LLC .....SHOP SPLY/CONC BLOCKS $2,040.00
OFFICE ELEMENTS .PH OFFICE SUPPLIES $47.98
PATRICIA MICHELE WOLFGANG REIMBURSEMENT OFFICE SUPPLIES $15.08
ROBIN D BATZ .....POSTAGE TO RETURN ELECTONS PINS TO ARC $10.40
ROCKWELL CITY POSTMASTER .. TREASURER $1 STAMPS $680.00
SECURE SHRED SOLUTIONS LLC .....COURTHOUSE INFO PROTECTION $170.00
SGS LLC ..... MAINT GARBAGE REMOVAL DEC 2022 .... $178.00
SHELLY SCHOSSOW ..MILEAGE NOV 2022 .....$185.50
SHELLY TEAGUE MILEAGE NOV 2022 .....$77.00
STEWART MEMORIAL COMM HOSP .....SFTY/2 DRUG TESTS $70.00
STRATFORD GRAVEL INC ..... 5359.06 TONS ROADSTONE/ GRIFFITH QUARRY $37,513.42
STRYKER SALES CORPORATION EMS MEDICAL SUPPLIES $22.07
T R COURT REPORTERS ..... FECR506461 DEPOSITIONS $144.40
TINA METH-FARRINGTON ..... BUILDING RENT JAN 23 ....$515.00
TRINITY REGIONAL MEDICAL CTR .....REFUND OF OVERPAYMENT $23.09
TWIN LAKES UTILITIES..... FEATHERSTONE WATER 110722-120922 ..... $514.75
U S CELLULAR .....PH CELL PHONES 120222-010123 ....$138.90
UNITED HEALTHCARE ..... REFUND FOR BENEFITS OVERPYAMENT $16.28
UNITED STATES POLICE CANINE ASSOC. .....2023 MEMBERSHIP $50.00
UNITYPOINT OCC MED SIOUX CITY .....SFTY/3 DRUG TESTS $126.00
VERIZON WIRELESS DATA SRV/ ENG & RC SHOP $60.04
WAHL-MCATEE TIRE & SERV .... 13-8 RELAY $311.46
WIESTON AG SERVICE INC ..DD 129 C-35-2021 BEAVER DAM REMOVAL $600.00
WINDSTREAM ..... DHS PHONE 120422-010323 .....$131.19
YOUTH & SHELTER SERVICES INC ....SHELTER CARE SERVICES SEPT 22 30 DAYS $1,586.10
YOUTH SHELTER CARE .. SHELTER CARE SERVICES NOV 22 7 DAYS $207.62

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