

LAKE CITY COUNCIL MINUTES & CLAIMS 5.1.23

LAKE CITY COUNCIL PROCEEDINGS MAY 1, 2023

These minutes are as recorded by the City Administrator/Clerk and are subject to council approval at the next regular council meeting. The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Holm presiding and the following councilmembers were present: Gorden, Daniel, Wilson, Bellinghausen, and Bruns. CA Jacob Matthews, Community Building Manager Nicholle Winter, Public Works Employees Zach Janssen and Dustin Smith, Chief of Police Dan Schaffer, and Officer Jason Gray were also in attendance. Consent Agenda: Motion by Daniel to approve the Consent agenda consisting of the April 17, 2023 minutes, the Summary List of Claims, and the Liquor License for the Top Rail Saddle Club. Seconded by Bellinghausen. All Ayes. Nays-none. MC. Public Hearing: At 6:01pm Gorden motioned to open a Public Hearing on the "Jack Elder Public Hearing in Accordance with Ordinance 6-7-6 Ordering Sidewalk Improvements". Bruns seconded. Roll Call Vote: Gorden: Aye. Daniel: Aye. Bellinghausen: Aye. Wilson: Aye. Bruns: Aye. All Ayes. Nays-None. MC. Jack Elder presented information to Council and asked several questions to Mayor Holm, CA Matthews, and Councilperson Bruns. Nicholle Winter, Kevin Berry, Zach Janssen, Dustin Smith, and Dana Morris also spoke concerning the matter. At 6:45pm Gorden motioned to close the Public Hearing. Daniel seconded. Roll Call Vote: Gorden: Aye.

Daniel: Aye. Bellinghausen: Aye. Wilson: Aye. Bruns: Aye. All Ayes. Nays-None. MC. Citizens to Address the Council: Kevin Berry addressed Council to gauge interest and request the allocation of a strip of land for the use of ultralights. Jeff Redenius addressed Council and requested that during the Adult only swim (18 years of older) on Tuesday and Thursday, 6pm-7pm that children accompanied with adults may swim in the kiddie pool area of the pool only. CA Matthews will work with the pool manager to implement a 30-day trial of this request. Guest Business: Community Building Manager Nicholle Winter addressed Council and explained the need for an expanded easement other than the one signed by Wayne Dowling. She will be contacting him with a new easement agreement to ensure the city requests all the space necessary for the needs of the Community Building. Council Agenda: Daniel motioned to approve the Everhart Building Permit Application. Bellinghausen seconded. All Ayes. Nays-None. MC. Daniel motioned to approve the Barkmeier Building Permit Application. Bellinghausen seconded. All Ayes. Nays-None. MC. Bellinghausen motioned to approve the back half of the O'Connor Building Permit Application, but not the front part. Bruns seconded. All Ayes. Nays-None. MC. Bellinghausen motioned to approve the Lockner Building Permit Application. Wilson seconded. All Ayes. Nays-None. MC.

Daniel motioned to approve the Bellinghausen Building Permit Application. Wilson seconded. Bellinghausen abstained. All other members of the Council voted Aye. Nays-None. MC. Bellinghausen motioned to approve the Melody (Realtor for Exit Realty) Brick and Mortar Loan Application. Wilson seconded. All Ayes. Nays-None. MC. Bruns motioned to approve Windstream's request to lay aerial and buried fiber as documented in Building Permit Request 13638 with the modification they be buried between 24-26 inches. Daniel seconded. All Ayes. Nays-None. MC. Mayor Holm proposed to combine the remaining Windstream building Permit Requests. Council unanimously agreed. Bruns motioned to approve Windstream Building Permits 12924 and 12976 with the modification they be buried between 24-26 inches. Bellinghausen seconded. All Ayes. Nays-None. MC. Bellinghausen motioned to deny the Chris Payne amateur archeology and metal detecting request on city properties. Wilson seconded. All Ayes. Nays-None. MC. Bruns motioned to close Washington, Illinois, and Center Street for Western Days. Wilson seconded. All Ayes. Nays-None. MC. CA Matthews provided an update on the hiring for a third Public Works Employee or a Public Works Director and mentioned several applicants have applied and that he would be assembling the hiring committee this week and hopefully beginning the interview process this week or next.

CA Matthews mentioned that Mid-American would be contacting homeowners concerning the annual trimming to help ensure powerlines remain operational and do not become damaged. CA Matthews reported that on April 24th all Department Heads, two members of council, and himself met for several hours to discuss updating the Employee Policy Handbook. Many good suggestions were made by all in attendance, and CA Matthews intends to have the updated manual before Council on May 15 for their review and consideration of approval. CA Matthews thanked everyone that participated for their thoughtful recommendations and mentioned that all contributed tremendously to improving the Employee Policy Handbook. He mentioned the finished product will help ensure smoother internal operations for the City. CA Matthews gave a final update for the budget and mentioned all the paperwork related to the FY2024 budget has been completed, submitted, and filed. CA Matthews provided an update on the process to update the zoning ordinance and it is anticipated a final product will be brought before Council for their review on June 5. He also gave a kind reminder to everyone that when there is an automobile accident of any severity to please call 911. Please do not call City Hall to report car accidents. The fastest way help can be notified and arrive on scene is when concerned citizens call 911. Dispatch will contact our officers and they will respond as soon as possible. When seconds count, please

remember to contact 911. CA Matthews mentioned it is time to submit the state required RFP so the City of Lake City can secure and engage a CPA firm to perform a financial audit for the FY2023. With no further business to be brought before the Council, Bruns made a motion to adjourn. Bellinghausen seconded. All Ayes. Nays-None. MC. The meeting adjourned at 7:23pm. Next Meeting: The next council meeting is scheduled for May 15, 2023 at 6:00pm in the City Hall Chambers. Tyler Holm, Mayor Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

05-01-2023 COUNCIL MEETING

Vendor..... Amount

Reference Amount

Access Systems Leasing Admin Copier Lease\$337.47

Aramark , Admin Rugs\$61.04

Blue Valley Public Safety, Inc..... Siren Repair\$1,035.00

Bomgaars Supply Water / Park Supplies ..\$293.97

Mike Carisch Mailbox Repair\$74.90

Central Ia Distributing Water Supplies\$440.00

Ckendall Consulting, Llc Budget Assistance\$975.00

Collection Services Center Child Support\$200.00

Dsg - Dakota Supply Group Water Supplies\$1,260.30

Eftps , Fed/Fica Tax ...\$13,477.86

Dannette Ellis Cleaning Services\$990.00

Emc National Life Company Life Insurance\$68.15

Environmental Systems Research

Arcgis License\$550.00

Greener By The Yard Park Snow Removal\$100.00

Hach Company Water Supplies\$874.64

Kendall & Tami Holm Yard Waste\$600.00

I & S Group, Inc. Project 22-2703\$2,511.25

la Dept Of Public Safety On Line Warrants\$300.00

Ice Technologies, Inc. Tech Services\$80.22

Infinity Trust Vision Insurance\$357.47

Ipers , Ipers\$10,799.82

Michelle Johnson Cleaning Services\$65.00

Jacob Matthews Meal Reimbursement\$60.97

Mid-America Publishing Corp Legals\$32.67

Municipal Supply Water Supplies\$140.35

The Office Stop Office Supplies\$10.16

Riesberg Audio And Detailing C. b. Repair\$90.95

Treasurer State Of Iowa State Tax\$2,611.32

Tri-Tech Forensics, Inc. Police Supplies\$104.17

Truck Equipment Street Supplies\$19.80

Visa , Supplies\$1,943.76

Wellmark Health Insurance\$15,728.40

Accounts Payable Total.....\$56,194.64

Payroll Checks\$31,105.11

**** Report Total.....\$87,299.75

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ROCKWELL CITY COUNCIL MINUTES & CLAIMS 5.1.23

Mayor Heinlen called the meeting to order with the following members present: Fowler, Porter, Gentry, Fistler and Rokes. Motion by Fistler, second by Rokes, to approve the agenda, unanimous. Motion by Fowler, second by Fistler, to approve the consent agenda consisting of the April 24 minutes, bills as submitted, Liquor/Beer License for Calhoun County Exposition and Kimmes Country Store,

Cemetery transfer from Block 26, Lot 23, Spaces 3 & 4 From Frances Thorland, Andrea Kuhn and Jolene Rasty to Dennis Nelson, unanimous. Shelly Schossow, Public Health asked the Council to conduct some COVID testing at the sewer plant. After some discussion the Council gave her permission to complete the testing. Rich Shinn on behalf of Amvets,

asked the Council to allow them to install 2 handicap spots. Motion by Gentry, second by Fistler, to allow it according to the City Engineer recommendations, unanimous. Motion by Fowler, second by Rokes, to allow Ag Midwest Custom to run water and pour cement at the airport, unanimous. They can not however place any building, storage tanks, etc, without permission from the FAA and the City

will not guarantee how long before the FAA will make the City move all buildings and infrastructure in that area. Motion by Rokes, second by Gentry, to approve the ISG Agreement for the water resource project and Main Street Housing Project, unanimous. Motion by Gentry, second by Fowler, to approve payment to Dorsey and Whitney for services on the

Twin Lakes Project, unanimous. The Council asked Clerk Smidt to get internet pricing for City Hall. Smidt told the Council that there are hangar owners that asked if they could paint the inside of the pilot lounge. Consensus by the Council to have volunteers to paint the inside of the lounge and the City will buy the primer and paint. Mayor Heinlen called for further business, and with none, motion

by Gentry, second by Porter to adjourn the meeting at 6:05PM, unanimous. Next meeting will be Monday, May 22, 2023 at 5:30 at City Hall. Attest: Kelly Smidt, City Clerk Phil R. Heinlen, Mayor

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APRIL 2023 REVENUE AND EXPENSE REPORT

CITY OF LAKE CITY APRIL 2023 EXPENSE AND REVENUE REPORT	\$134,400.24	\$40,265.59	\$3,515.03	INCREMENT FINANCING	600	WATER	740	STORM SEWER
FUND	NAME	RECEIVED	DISBURSED	135-GENERAL	\$2,851.81	\$18,604.04	\$45,418.72	\$812.79
					200	DEBT SERVICE	610	REPORT TOTAL
					\$96,648.63	\$96,648.63	\$11,981.18	\$8,705.22
					500	CEMETERY TRUST	670	150,167.00
					\$120.00	\$120.00	\$12,061.78	\$14,207.70

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CALHOUN COUNTY BOS MINUTES & CLAIMS 4.25.23

BOARD OF SUPERVISORS CALHOUN COUNTY COURTHOUSE ROCKWELL CITY, IOWA TUESDAY, APRIL 25, 2023

The Board of Supervisors of Calhoun County met with the following members present: Jacobs, Becker and Legore. Tina Meth Farrington, Calhoun County Attorney was present. Everyone present stood and said the Pledge of Allegiance. Agenda additions: None. Motion by Becker and seconded by Legore to approve the agenda as is with no changes. Ayes all. Motion carried. The minutes of the last meeting were read. It was moved by Becker and seconded by Legore to approve the minutes. Ayes all. Motion carried. Public comments: Dewey Snyder voiced concerns that the raise for the new deputy beginning August 1 in the Recorder's office to 75% was a 67% increase and is very close to the range of pay for Department heads that have been employed longer with more responsibility. Nick Buse, Calhoun/Sac County Engineer presented department updates. Motion by Becker seconded by Legore to approve the 2023 pavement marking quote from KAM Line Highway Markings. Ayes all. Motion carried. Motion by Becker seconded by Legore to review the claims (checks 73708-73793) and bank drafts (DFT0003040-DFT0003066) and were allowed as endorsed. Ayes all. Motion carried. Motion by Legore seconded by Becker to approve leave payout for Jennifer Nielsen Buckley for final PTO payout effective 04/16/23. Ayes all. Motion carried. Motion by Becker seconded by Legore to approve vacation payout for Abbey Conrad effective 04/19/23. Ayes all. Motion carried. We wish Jennifer and Abbey well with their next adventure and thank them for their time with Calhoun County. Motion by Legore seconded by Becker to approve Chair signing Letter of Support for the EMS Pilot Program. Ayes all. Motion carried. Motion by Legore seconded by Becker to approve Chair signing Letter of Commitment for \$25,000 Grant match for EMS Pilot program. Ayes all. Motion carried. Tina Meth Farrington, Calhoun

County Attorney left the meeting. Motion by Becker seconded by Legore to approve drainage claims as presented. Full minutes are available for review upon request in the Auditor's Office. Ayes all. Motion carried. Motion by Becker seconded by Legore to go into Public Hearing for Maximum Property Tax Levy FY 23/24. Ayes all. Motion carried. Brad Assman, Rick Peters and Jake Thompson were present for discussion on the Maximum Property Tax Levy. Comments were that taxing as a whole needs to slow down for all people. Rick Peters asked if there was any way that the Twin Lakes could be in their own taxing district. There were no written or verbal objections to the Tax Levy. Motion by Legore seconded by Becker to come out of Public Hearing for Maximum Property Tax Levy FY 23/24. Ayes all. Motion carried. Motion by Legore seconded by Legore to approve rescinding Resolution 2023-13 for approval of FY 23/24 Maximum Property Tax Levy. Ayes all. Motion carried. Motion by Legore seconded by Becker to approve Resolution 2023-25 by roll call vote. Ayes Becker, Legore, Jacobs. Nays None. Motion carried. Resolution 2023-15 Approval of FYE 2024 Maximum Property Tax Dollars WHEREAS, the Calhoun County Board of Supervisors have considered the proposed FYE 2024 county maximum property tax dollars for both General County Services and Rural County Services, and WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county website, and face book page WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on April 25, 2023. NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Calhoun County that the maximum property tax dollars for General County Services and Rural County Services for FYE 2024 shall not exceed the following: General County Services - \$5,807,769 Rural County Services - \$2,944,505 The Maximum Property Tax dollars requested in either General County Services or Rural County Services

for FYE 2024 does represent an increase greater than 102% from the Maximum Property Tax dollars requested for FYE 2024. Steven Heinlen, IT Director presented a quote for two toughbooks. Pat Riley, Sheriff was also present. Motion by Becker seconded by Legore to approve quote from Dell for the purchase of two toughbooks in the Sheriff's department. Ayes all. Motion carried. Tina Meth Farrington, Calhoun County Attorney reentered the meeting. Eileen Meier discussed a nuisance complaint against the property at 2921 Sigourney Avenue. Shelly Schossow, Environmentalist was also present for the discussion. The property is in the process of changing hands. It was decided all parties will receive a notice to clean the property per the nuisance guidelines. Curtis Vanderheiden, Conservation Director/Weed Commissioner presented quotes for tree/brush and roadside thistle control for 2023. Motion by Becker seconded by Legore to accept the bids from B & W Control Specialists for 2023 tree and brush control and roadside thistle control. Ayes all. Motion carried. Motion by Legore seconded by Becker to approve drainage repair as presented on JT Drain 88 Sac 280 Calhoun. Full minutes are available for review upon request in the Auditor's Office. Ayes. Becker, Legore. Nays. None. Jacobs abstained as there is a possible conflict of interest with his farming. Motion carried. Motion by Legore seconded by Becker to approve the following monthly reports: Clerk of Court ending 01.31.23, 02.28.23 and 03.31.23; Treasurer's Iowa Cash and Investment, My Pooled Cash, Semi Annual Reconciliation all ending 03.31.23; the following quarterly reports all ending 03.31.23: Sheriff's, Recorder's, Auditor's and Calhoun County Historical Society; Time sheets for Kristi Johnson, HR from 03.27.23 to 04.21.23; Steven Heinlen, IT from 03.26.23 to 04.22.23 and Dewey Snyder, Facilities from 03.26.23 to 04.22.23, Kerrie Hull EMS from 02.26.23 to 03.25.23; and on behalf of the Calhoun County Conference Board reviewed Joan Wagner time sheet from 03.01.23 to 03.31.2023. Ayes all. Motion carried.

Motion by Becker seconded by Legore to adjourn until Tuesday, May 2nd, at 9:00 A.M. for their next regularly scheduled meeting. Ayes all. Motion carried. Scott Jacobs, Chairman Scott Becker, Vice Chairman Carl Legore, Member Robin D. Batz, Auditor Abcreative 1/2 Treman Park Playground Mulch.....\$1,523.25 Amanda Johnson..... Mileage Mar 2023\$271.50 Barb Riley Mileage Mar 2023\$108.50 Becky Hildreth..... Mileage Mar 2023\$410.50 Blue Ribbon Pelham Maint Water Mar 2023\$6.50 Calhoun Co Electric..... South Campsite Mar 2023\$648.78 Calhoun Co Sheriff...Warrant Fee Fecr506289.....\$354.16 Calhoun Co Treasurer E911 Signage.....\$1,994.00 Canon Financial Services Inc..... Attorney Copier April 2023\$151.00 Card Service Center.....Treas/Hr/ Sheriff 031823-041623.....\$1,216.01 Cardmember Service . Ph/Hr/Ems 031023-041023.....\$10,592.56 Centurylink.....E911 Special Circuits Apr 2023\$13.58 Change Healthcare..... Ph Claims Processing Mar 2023.....\$117.55 Christina Cook Mileage 031723-040823\$88.10 Clay Co Sheriff..... Service Fee Jvjv500901.....\$45.00 Community Pharmacy Tb For Sc.....\$110.00 Control Solutions, Inc.....Fridge/ Freezer Calibration\$162.00 Counsel Sheriff Copier.....\$41.42 Crystal Clear WindowsAnnex Windows 040123-063023\$100.00 Cummins Central Power Llc..... Generator Maintenance\$912.96 Danielle Moore.....Civil School Meal Reimbursement\$43.81 Dennis Ramthun1 Well Reconstruction\$1,000.00 Dodge GraphixA-Frame Dry Erase Sign For Clinics.....\$255.00 Duane Snyder Imwca Safety Training Mileage\$90.00 Ed M Feld Equip Co Inc.....Annex I Dial Up\$144.00 Federal Signal CorpCommander1 Program 040523-040424\$5,250.00 Galls, Llc Sheriff Campaign Hat Badges\$1,757.30 Gentry Hardware

Conservation Supplies \$303.54 Gophers Garage..... 13-7 Oil Change.....\$96.23 Growmark Fs.....Deputy Fuel Mar 2023\$4,082.78 Hancock County Sheriff...Service Fee Jvjv500900\$45.70 Heather Skinner..... Mileage 032623-040823\$15.00 Hopkins & Huebner, Pc...Hr Legal Consulting\$1,552.50 Iowa Communities Assurance Poo Cvcv502533\$700.65 Iowa Prison Industries Conservation Signs/Decals\$600.16 Iowa Small Engine Center ...Maint Chain Saw Sharpening...\$20.36 Isac Health Premiums...May 2023 Health Premiums ...\$121,622.02 Jamie Waller Mileage Mar 2023\$286.50 Joe's Tire & Auto IncConservation Truck Tires\$977.35 Johnson Engineering Group, Llc... Soil Boring-Rc/Eng ...\$4,186.00 Joleen Schmit Mileage Mar 2023\$204.00 Kady Miller . Reimb Certified Mail/ Ln0360 Brdg Rplcmnt.....\$9.72 Kc Nielsen, Ltd Skid Steer Broom Bristles . \$1,150.61 Kristi Mckenna-Rabe Mileage Mar 2023\$248.50 Kristin Vogel..... Mileage Mar 2023\$236.50 Lawson Products Inc Parts/Stk\$2,831.26 Lincoln Highway Pharmacy Inc ... Inmate Prescriptions 020923\$138.80 Loffler Attorney Copier 041523-051423\$49.81 Lyndie SedlacekMileage District 1 Audit Training 041823.....\$103.85 Macke Motors Inc..... Outside Rpr/60.....\$195.48 Martin Hildreth Company IncRoos Pond Septic Pump\$525.00 Martin Pest Control..... Pest Birds Mar 2023\$110.00 Marty Mauer Tiling Install Intake/Williams 18\$240.00 Melissa Kinney Mileage Mar 2023\$15.00 Menards Inc Conservation Supplies\$1,492.09 Mid America Publishing Corp..... Bos Public Hearing/Zoning.....\$40.59 Midamerican Energy. Courthouse Electric/Gas 031023-041023.....\$4,570.64 Mocic 2023 Moccie Membership\$100.00 Mph Industries, Inc Radar Remote.....\$329.87 Nacvso

2023 Membership Dues . \$50.00 New Opportunities Inc..... Family Development Costs Apr 2023 ...\$750.00 Office Elements ... Attorney Office Supplies\$12.56 Physicians Claims Company. E m s Claims Processing Jan 2023.....\$3,463.78 Pocahontas Co Hca Agency Cl: FF Feb 2023\$954.00 Region V Hazardous Mat Response..... Fy 22/23 4th Qtr County Contribution...\$3,722.62 Robin D Batz..... District 1 Auditor Only Meeting 041223...\$173.30 Rockwell City Postmaster..... Treasurer Stamps\$300.00 Rockwell City Rotary Club..... Ph Quarterly Dues April-June 2023\$125.00 Sara Ayala..... Civil School Meals/Mileage . \$182.92 Secretary Of State 151 Ncoa Notices.....\$65.71 Secure Shred Solutions Llc..... Courthouse Info Protection\$164.00 Shelly Schossow..... Mileage Mar 2023\$383.00 Shelly Teague Mileage Mar 2023\$63.00 State Hygienic Laboratory Ph Water Testing\$340.00 Stewart Memorial Comm Hosp ... Sfty/1 Drug Test\$38.00 Tier 3 Technology Solutions Monthly Secured Services\$14,974.18 Tina Meth-Farrington Building Rent May 2023\$513.00 Twin Lakes Utilities. Featherstone Water 030823-041023.....\$411.75 U S Cellular Ph Cell Phones 040223-050123\$138.96 Verizon Wireless Data Srv/Eng&Rc Shop\$60.04 Visions Auto Glass & Repair 13-5 Windshield Repair . \$70.00 Wahl-Mcatee Tire & Serv 13-6 Oil Change.....\$166.66 Webster County Sheriff Small Claims Service Scsc505435\$24.00 Wessels Oil Co. Inc. 2022 Dust Cntrl Subsidies/55 Customers ..\$4,360.00 Windstream Dhs Phone 050423-050323\$134.42 Wright Express/Fleet Service..... Ems Fuel Mar 2023.....\$1,254.10 Zoll Medical Corporation Ems Medical Supplies . \$652.38

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